



Applying to start in: Term 1, 20__ Term 2, 20__ Term 3, 20__

NO.	STUDENT'S NAME	FAMILY NAME	YEAR GROUP	START DATE	*ROUTE
1					
2					
3					
4					
5					

*ROUTE: A. With CCA B. Without CCA

Note:

The rates and area of service are as stated in the "Bus Service Rates" in School website.
The School bus service is subject to change and its feasibility.

Home Address: _____

(Note: Please provide your home address as the pick-up/drop-off point.)

Main contact person: _____ Contact No.: _____

2nd contact person: _____ Contact No.: _____

1. NEW STUDENTS

Parents/guardians to inform Student Services Office and submit the "School Transport Request Form" at least 5 working days prior to taking the bus. School bus operator to confirm to the parents the availability of the seat (within 4 working days from the date the completed form was received). Parents can meet with the School bus operator during the Orientation Day for queries and payments.

2. PAYMENT

All payments for the School bus service are to be paid directly to the bus operators and it is a fixed amount, not refundable and not transferable. Parents/guardians who wish to terminate the service are required to provide a notice to the bus operator prior to the end of the term the student will be withdrawn.

3. PICK UP AND DROP OFF

Buses stop at the general areas as agreed with parents. Pick-up points (and sometimes drop-off points) may be assigned due to many factors, including narrow or dead-end roads, availability of places to turn the bus around and traffic congestion. Larger bus will not enter small lanes.

We have read and understand the attached Home-School bus agreement and the School bus rules and regulations and agree to comply with them. We understand that failure to comply will result in suspension from using the School bus service.

Parent's full name: _____

Signature: _____

Date: _____

OFFICE USE (Acknowledgement receipt of School Transport Request Form)

<input type="checkbox"/>	Seat Confirmed
<input type="checkbox"/>	KIV: Reason _____
<input type="checkbox"/>	Rejected

Received by: _____
Date: _____
Bus no.: _____



HOME-SCHOOL BUS AGREEMENT

1. I understand that in consideration of the bus driver (throughout this agreement is known as “Contractor”) providing a bus transport service for my child in accordance with the conditions defined and agreed by the School on my behalf, I will pay the Contractor for the bus transport service at the beginning of each term at the prescribed rates and I will be bound by the conditions defined and agreed by the School on my behalf. If payment is not made within three (3) days after the due date, the student may not be allowed to board the bus. Delinquent bus payment shall result in the student being suspended from the bus service.

The bus fare paid is fixed, not refundable or transferable.

Yr11 & Yr13 students on exam leave and work experience in Term 3 are entitled for 1/2 term bus fare for bus usage of 3 weeks and below. All students are entitled to a maximum of 5 CCA trips per week and this does include Dragons practice or extra class after School hours provided that they are on the “Term Fare with CCA” fee and within bus operating hours. (After CCA bus: 3.30pm (Mon - Thu) & 2.30pm (Fri).

2. I understand that my child is conveyed to and/or from school at my own risk and not at the risk of the School. I agree that the School shall not be liable or be responsible for any accident or personal injury sustained or suffered by my child death or for any damage to my child’s personal belongings, however caused, whilst my child is being conveyed to and/from school, or is waiting to be conveyed to school.

I hereby release the School from any and all claims, demands, damages, costs, actions, or causes of action on account of or arising from any of the foregoing matters, including such action that may be taken by the School subsequent to any accident or incident in which personal injury has occurred.

3. In the event of any emergency, I do hereby authorize the School to arrange such medical attention for my child as may be reasonable and available in the circumstances and I undertake to pay all medical and hospital fees and incidental charges in respect of medical attention given to my child and to reimburse the School for any such fees and charges and all incidental costs and expenses which may have been paid by the School.

4. I further agree to indemnify the School against any and all claims, demands, damages, costs, actions or causes of action which my child, his/her next -of-kin, parent, guardian, personal representatives and/or dependents may bring, make or have against the School on account of any of the above matters stated above

5. Reference herein to the School shall include references to the School, its officers, and office bearers, employees, agents and other

Person’s authorized by the School from time to time; but shall not include the Contractor and/or Bus Owners of their officers, employees, agents or others authorized to act on their behalf.

6. ADULT PRESENCE AT DROP OFF POINT (Please tick (✓) appropriate box(s))

In the event of emergency or unforeseen circumstances where I or my designee cannot be present at the time the bus arrives, I hereby authorize my child/children to be dropped off without a designated adult to meet and supervise him/her/them, so long as telephone contact and verbal approval is made, each time, by me prior to such drop off. Under these circumstances I hereby indemnify and hold harmless GIS, its employees and its Board of Directors from any suit claim or damage, including all monetary damages, medical

expenses, attorney’s fees and all other claims whatsoever which may arise as a result of any injury or accident occurring after the drop off of my child/children according to these written instructions.

Under no circumstances should my child/children be dropped-off unless I or my designated adult is at the drop-off point to meet/supervise him/her/them. I understand that, in this event, my child/children will be returned to School on the bus where they can be properly supervised.

I authorized my child/children to be dropped-off without a designated adult to meet and supervise him/her/them.

7. Parents of children in EYC shall ensure someone meets the bus on arrival home from School. Children not met will be taken back to School to await collection.

8. Parents are to make sure their child/children are at the pick-up area 5 minutes early. Cancellation of pick-up or drop-off must be communicated in advance to the bus driver or to the Student Services Office.

Parent / Guardian Signature: _____

Name: _____

Date: _____



School Bus Rules and Regulations for Students

1. Only students registered for School bus will be permitted to ride the buses.
2. The driver is in charge of the bus and students shall render him/her the same respect and courtesy given a teacher.
3. All buses are fitted with seatbelts. Students are required to wear their seatbelts at ALL time whilst travelling on the bus.

4. While waiting for the bus:

Get to your bus stop 5 minutes early. Take care to stay on the footpath and be aware and respectful of others as you walk along the path. Good behavior is expected at all times - wait quietly and sensibly, respect other people's property etc. If you are late for your bus you will be left behind as the driver has a schedule to maintain. Wait until the bus comes to a stop before attempting to get on.

5. When boarding or leaving the bus:

Step on and off quickly and quietly. Board the bus calmly and respect each other's personal space. Watch your step. Cross properly in front of the bus only. Stop before you cross the open road area and look at the driver. Beware of passing cars.

6. While on the Bus:

It is very important that you behave sensibly and respectfully at all times on the buses. The driver must be able to concentrate on the road so it is vital that you do nothing to distract him. You must remain seated with your seatbelt on AT ALL TIMES or until the bus comes to a complete stop. Keep the aisles clear. Remember that you are representing GIS and must not behave in a disruptive or disrespectful way (no shouting,

whistling or gesturing from the bus, no hands or arms outside windows, no throwing of objects, no smoking, no glass, and no obstruction of the driver's vision). Please make sure that you help to keep the bus clean - eating and drinking is not permitted on the buses.

Students are not allowed to use a device on the bus e.g. iPads, mobile phone to take videos or photos.

Primary students are not allowed to use any device whilst travelling on the bus.

7. In case of emergency:

Remain calm. Listen for the driver's instructions. Exit promptly.

In the event of breakdown or emergency where a considerable delay is envisaged, parents will be notified and kept informed of what action is being taken.

8. Students who deface the bus in any way will pay for the damage and cannot ride the bus until arrangements have been made to pay for such damages.

9. Incidents of disciplinary nature are dealt with by the respective Heads of School or Pastoral Office. Serious or repeated incidences may result in a period of suspension from the bus.

We have read the above behavior expectations and agree to abide by them. If my child does not comply with the expectations highlighted, they may be refused permission to ride on the school bus.

Parent / Guardian Signature: _____

Name: _____

Date: _____
